Ministry of Sport and Youth Affairs of Trinidad and Tobago

Title	**Progress Report on New Website Project.**
Period	Week ending **19th December, 2025**.
Document Type	Report
Objectives	A status of current culture related Web projects.
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Glossary of Terms

DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

These definitions of terms are here included to assist the reader in the use of this document.

Term or Acronym	Definition
Back-end	The server side of a website or application, responsible for storing and organizing data, and ensuring everything on the client-side actually works.
Custom Post Types	Content types in WordPress that allow users to create specific types of content different from the default posts and pages (e.g., portfolios, testimonials).
On-premises	Software or technology that is installed and runs on computers located on the physical premises of the organization, rather than at a remote facility (cloud).
Taxonomies	The scheme of classification in WordPress used to group content (usually Categories and Tags).
WCAG	Web Content Accessibility Guidelines. Guidelines developed by the W3C to make web content accessible to people with disabilities.
W3C	World Wide Web Consortium. An international community that develops open standards to ensure the long-term growth of the Web.
WordPress	A free and open-source content management system (CMS) used to build and maintain websites.

Report Period: Week ending 19DEC2025.

Executive Summary

The Ministry is undertaking website modernization through the development of a new website to replace its existing one. This document provides an overview of the current status of the Ministry of Sport and Youth Affairs (MSYA) website upgrade project. It summarizes progress to date and highlights outstanding issues related to website structure and content that remain from the previous development process, which lacked appropriate technical consultation.

The report is organized into two sections. **Section 1** outlines the progress of the current development effort, which aims to correct earlier deficiencies. **Section 2** identifies still missing or insufficient website content. The website modernization effort also seeks to align with Trinidad and Tobago's National ICT Policy and e-Government Strategy.

Current Team Members:

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Section 1: Progress of the current development effort.

Website Infrastructure:

I. The WordPress website reachable via URL: **https://www.mydns.sycadi.org/** was migrated from a third party hosting provider to MSYA's On-premises servers, accessible at URL: **https://webcomms.msya.gov.tt**.

II. Additional beck-end services that aid the development process, were also configured (W3C Web Accessibility Initiative (WAI), 2023).

III. A thorough evaluation of the website was conducted.

IV. The re-factoring of the website's content management structure to implement Custom Posts Types and Taxonomies is in progress (Beck et al., 2021).

Section 2: Representation Deficiencies (*Missing or insufficient website content*)

The previous development process contains deficiencies in the following areas:

1. **Functional Gaps:** Potential failure to address features required by all of the ministry's departments/ units and entities.
2. **Content Management:** Lack of content/ input from all of the ministry's departments and entities across the organization, that are to be represented on the website.

The following table details webpages/ sections with missing or insufficient website content:

#	Webpage/ Menu item	Section/ Sub-Section	Department/ Entity	Missing or insufficient website content
1	Homepage	"Sport Education & Programmes" > "EXPLORE MORE" button.	Sport Division	Limited information provided. Single paragraph with 9 bullet points only. URL: https://webcomms.msya.gov.tt/sport/
2	Homepage	"Fuel Your Future — Register for Impact-Driven Programmes!" > "SPORT PROGRAMMES" button.	Sport Division	No actual registration form accessible; Limited information. Only an Anti-Doping flyer is presented. URL: https://webcomms.msya.gov.tt/wp-content/uploads/2025/12/AntiDoping.pdf

#	Webpage/ Menu item	Section/ Sub-Section	Department/ Entity	Missing or insufficient website content
3	Homepage	"Fuel Your Future — Register for Impact-Driven Programmes!" > "YOUTH PROGRAMMES" button.	Youth Division	No actual registration form accessible; Limited information. Most of the Tabbed sections have no content. URL: https://webcomms.msya.gov.tt/youth-programmes/
4	Homepage	"Youth Affairs, Youth Empowerment" > "EXPLORE MORE" button.	Youth Division	Limited information provided. Single paragraph with 7 bullet points only. URL: https://webcomms.msya.gov.tt/youth-affairs/
5	Homepage	"Working Better For YOUth" > "EXPLORE MORE" button.	Youth Division	No Information provided. Button links to BLANK page (With only a header and footer). URL: https://webcomms.msya.gov.tt/data-and-information/
6	Homepage	"Sport group registration" > " GET REGISTERED NOW" button.	Youth Division	No Information provided/ Link Broken
7	Homepage	"Working Better For YOUth" > "GET REGISTERED NOW" button.	Youth Division	No Information provided/ Link Broken
8	About Us > Executive Team	"Meet the Executive Team"	n/a	Limited information for: • Minister of Sport and Youth Affairs. • Parliamentary Secretary "Read More" button. No information provided for: • PS, Ms. Beverly Reid-Samuel. • DPS, Ms. Charmaine Yearwood. URL: https://webcomms.msya.gov.tt/executive-team/
8	About Us > FAQs	"QUESTIONS YOU MIGHT ASK" > "How do I book a Sporting Facility?"	n/a	Limited information provided. This Section/ question & answer references resources without providing the url links to access said resources. URL: https://webcomms.msya.gov.tt/faqs/
9	Sport > "Physical Education & Sport Division"	"PHYSICAL EDUCATION AND SPORT"	Sport Division	Limited information provided. Single paragraph with 10 bullet points only.

#	Webpage/ Menu item	Section/ Sub-Section	Department/ Entity	Missing or insufficient website content
				URL: https://webcomms.msya.gov.tt/sport/
10	Sport > "Sport Services"	"Sport Services" > "Coach Listing"	Sport Division	Limited information provides. Only 1 entry with no contact or Bio information.
11	Sport > "Sport Services"	"Sport Services" > "SPORT FACILITIES"	Sport Division	• Static listing of facilities that is displayed in a manner that may be tiresome for the reader. Should be displayed as a clickable list. • Bookings link to sports facilities is broken URL 1: https://webcomms.msya.gov.tt/sport-services/ URL 2 (Stadia bookings): http://sportt-tt.com/book-a-facility
12	"Youth Affairs" > "Youth Services"	"Youth Services"	Youth Division	No Information provided. Menu item links to BLANK page (With only a header and footer). URL: https://webcomms.msya.gov.tt/youth-services/
13	"Youth Affairs" > "Youth Facilities"	"Youth Facilities" > "YOUTH DEVELOPMENT CENTRES"	Youth Division	Limited information/ content provide in each Tabbed section.
14	"Youth Affairs" > "Youth Facilities"	"Youth Facilities" > "YOUTH DEVELOPMENT AND APPRENTICESHIP CENTRES"	Youth Division	Limited information/ content provide in each Tabbed section.
14	"Youth Affairs" > "National Service"	"National Service" > "RETIREE ADOLESCENT PARTNERSHIP PROGRAMME"	Youth Division	No Information provided due to broken Links: • RAPP CBO Registration Form • RAPP Service Provider Application Form
15	Resources	"Our Governance"	n/a	No Information provided due to broken Links: • Sporting Facilities Waiver Policy • National Youth Policy • Vision 2030 – The National Development Strategy of Trinidad and Tobago URL: https://webcomms.msya.gov.tt/res

#	Webpage/ Menu item	Section/ Sub-Section	Department/ Entity	Missing or insufficient website content
				[ources/](https://webcomms.msya.gov.tt/resources/)
16	Resources	"Annual Procurement Plan"	n/a	No Information provided due to broken Links: • Signed Cover Sheet – Procurement Annual Activities • EDD-Annual Schedule of Planned Procurement Activities • GA Annual Schedule of Planned Procuerent • GAPP Annual Schedule of Planned Procurement Activities • IT Unit – Annual Schedule of Planned Procurement Activities • PMU Annual Schedule of Planned Procurement Activities • RAPP Schedule of Planned Procurement Activities • Youth DP Schedule of Plan Procurement Activities • Youth Procurement – Annual Schedule of Planned Procurement URL: https://webcomms.msya.gov.tt/resources/
17	Resources	"Legislation"	n/a	No Information provided due to broken Link: • Occupational Safety and Health Act
18	Resources	"FOI Statements"	n/a	No Information provided. The Tabbed section/ link has no content.
19	Resources	"NGBs"	n/a	No Information provided. The Tabbed section/ link has no content.
20	Services > Bookings	"Bookings"	n/a	No Information provided. Menu item links to BLANK page (With only a header and footer). URL: https://webcomms.msya.gov.tt/bookings/
21	Agencies & Partners	"Agencies & Partners"	n/a	Limited information. • Only 1 Agency or Partner, provided

#	Webpage/ Menu item	Section/ Sub-Section	Department/ Entity	Missing or insufficient website content
				• Broken link URL 1: https://webcomms.msya.gov.tt/agencies-partners/ URL 2: https://sportt-tt.com/
22	"Media Centre" > Speeches	"Speeches"	Communications	No Information provided. "No posts found"
22	"Media Centre" > Videos	"Videos"	Communications	No Information provided. Menu item links to BLANK page (With only a header and footer). URL: https://webcomms.msya.gov.tt/videos/
23	"Media Centre" > Videos	"Gallery"	Communications	No Information provided. Menu item links to BLANK page (With only a header and footer). URL: https://webcomms.msya.gov.tt/gallery/

Conclusion

Section 1 - The current development effort:

The re-factoring of the "new" website presents that following challenges given the stated time constraint:

- The internal structure of the websites consists of disjointed static text/ contents that is proving to be problematic to renovate, given the limited time.

- Serious consideration is being given to completely re-do/ build the website form the ground up, according to industry best-practices (Kim et al., 2020) and the standing government's ICT policies.

Section 2 - Still missing or insufficient website content.

Missing or insufficient website content is needed in a timely manner as it directly affects the website's development and project delivery. Therefore, In order for the mandated deadline

for the website's deployment to be realised, all requisite content must by properly vetted and authorized for publishing. This said **content must be provide at least 2 weeks prior to the launch of the websites**. The proposed approach provides a framework for developing a secure, high-quality, and maintainable website that properly serves the needs of all stakeholders while ensuring compliance with legal requirements (Trinidad and Tobago, 2019), data protection standards (Stamos, 2022), and industry best practices (OWASP Foundation, 2023).

Appendix:

1. Web Development Security

- OWASP Foundation. (2023). *OWASP Top 10 Web Application Security Risks.* OWASP Foundation.
- Stamos, J. (2022). *Application Security for Government Agencies.* NIST Special Publication 800-115.
- Trinidad and Tobago. (2019). *Data Protection Act, 2019.* Government Gazette.

2. Accessibility Standards

- W3C Web Accessibility Initiative (WAI). (2023). *Web Content Accessibility Guidelines (WCAG) 2.1.* W3C.
- Henry, S. L. (2021). "Digital Accessibility in Caribbean Public Services." *Caribbean Journal of Information Systems*, 9(2), 78-95.

3. Development Methodologies

- Beck, K., et al. (2021). *Agile Software Development with Scrum.* Addison-Wesley.
- Kim, G., et al. (2020). "DevOps: A Software Development Methodology for Government Agencies." *IEEE Transactions on Software Engineering*, 67(9), 1254-1268.

4. Government Digital Transformation

- Ministry of Digital Transformation. (2022). *National ICT Policy and E-Government Strategy 2022-2025.* Government of Trinidad and Tobago.
- United Nations. (2020). *E-Government Survey 2020.* United Nations Department of Economic and Social Affairs.
- OECD. (2020). *Digital Government Review of OECD Countries.* OECD Publishing.

This the End of this Report.